



FEDERICO BOLLADA

LUXURY TRAVEL DESIGNER & LIFESTYLE CONCIERGE

Bespoke Travel Experiences · Client-Facing Travel Content



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45

COUNTRIES VISITED

8

COUNTRIES LIVED IN

10+

YEARS IN TRAVEL & HOSPITALITY



PROFESSIONAL SUMMARY

Luxury travel designer and lifestyle concierge professional with 10+ years of experience across travel, hospitality, client service, and international operations. His career connects bespoke travel design, high-touch guest experience, supplier coordination, and refined client-facing presentation for premium travelers, executives, artists, families, and HNW/UHNW profiles. With experience in luxury hospitality, private travel, entertainment logistics, corporate mobility, and visual travel documentation, Federico brings a rare mix of operational precision and editorial sensitivity. He creates and coordinates personalized journeys while transforming complex travel information into elegant itineraries, travel guides, presentations, web itineraries, magazine-style pieces, and polished documents in multiple formats.



SIGNATURE STRENGTHS

- Bespoke luxury travel design
- Lifestyle concierge & white-glove service
- High-end itinerary presentation
- Visual travel storytelling
- Canva design & multi-page travel formats
- Villas, hotels, private aviation & curated experiences
- Destination research & curated content
- Guest communications & pre-arrival notes
- Supplier; hotel, villa, DMC, transfer & dining coordination
- Strong sense of tone, aesthetics and client experience
- Detail control across names, dates, timings and guest details
- Remote collaboration across time zones



TOOLS

Canva, Google Workspace, Microsoft Office, Slack, Zoom, HubSpot CRM, Monday, Trello, Asana, AI-assisted documentation tools, Amadeus GDS, PDF preparation.



LANGUAGES

- Spanish — Native
- English — Advanced Professional
- Portuguese — Operational



PROFESSIONAL EXPERIENCE

LOV ANGELS — *Luxury Travel Designer & Lifestyle Concierge*

Jul 2022 – Present | Remote

- Design and coordinate bespoke luxury travel, lifestyle, villa, and concierge experiences for HNW/UHNW clients.
- Create polished itineraries, travel guides, presentations, service overviews, trip notes, and branded travel documents in multiple formats, including Canva layouts, PDF, web itineraries, and visual guides.
- Translate complex supplier information from hotels, villas, DMCs, aviation partners, restaurants, and local providers into elegant, clear, client-facing content.
- Shape the narrative, rhythm, and presentation of each journey so the experience feels curated, refined, and operationally clear.
- Prepare pre-arrival communications, confirmation summaries, guest notes, and destination highlights with careful attention to tone, grammar, and presentation.
- Coordinate directly with hotel partners, villa teams, private aviation brokers, transportation providers, restaurants, security contacts, and lifestyle operators.
- Review all client-facing materials before delivery, checking names, dates, locations, timings, hotel details, transfers, formatting, and visual consistency.



PROFESSIONAL EXPERIENCE

LOCOTRAVEL GmbH *Global Travel Designer & Entertainment / Artists Concierge* Jul 2020 – Jul 2022 | Remote

- Managed international travel logistics for artists, DJs, production teams, and entertainment clients in fast-moving, high-pressure environments.
- Coordinated flights, hotels, transfers, performance schedules, venue logistics, backstage needs, supplier communication, and travel updates across multiple countries.
- Prepared travel details, schedules, confirmations, guest and team notes, and operational documentation for smooth execution during active event periods.
- Handled delays, rebookings, transfer changes, timing conflicts, and last-minute requests with calm communication and practical problem-solving.
- Strengthened cross-border coordination, time-sensitive execution, and stakeholder alignment across international entertainment travel.

Jeff App *Global Travel Manager* Jul 2018 – Jul 2020 | Spain

- Supported executive travel, corporate mobility, and event-related logistics across LATAM, EMEA, APAC, and the United States.
- Managed hotel bookings, transfers, supplier coordination, travel documentation, internal travel notes, and reporting for business-critical trips.
- Supported press events, corporate meetings, executive mobility, and trade activations with strong attention to timing and operational clarity.
- Worked with distributed teams across international time zones, maintaining accurate records, responsive communication, and proactive follow-up.

Viajes El Corte Inglés México *Senior Travel Consultant* Jun 2015 – Jun 2018 | Mexico

- Designed and coordinated bespoke leisure, VIP, and corporate itineraries for clients requiring personalized travel advice and high service standards.
- Provided destination recommendations, hotel selection support, booking coordination, supplier follow-up, and travel documentation.
- Managed client inquiries, reservation details, itinerary adjustments, confirmations, and service follow-up with strong attention to clarity and accuracy.
- Combined premium service, travel advisory, and organized documentation within a high-volume travel environment.

Holiday Inn Córdoba *Sales Account Executive* Nov 2006 – Jul 2010 | Argentina

- Managed corporate accounts, hospitality services, meetings, group requirements, and client relationships from planning through execution.
- Coordinated with internal hotel teams, clients, and suppliers to ensure smooth service delivery, guest satisfaction, and clear communication.
- Built a strong foundation in hotel operations, corporate hospitality, and guest-focused commercial service.

Barceló Viajes *Travel Agent* May 2002 – Oct 2006 | Argentina

- Managed leisure and corporate travel reservations, itinerary preparation, supplier confirmations, and personalized client service.
- Advised clients on destinations, coordinated bookings, prepared travel documentation, and supported trips from inquiry to confirmation.
- Developed an early foundation in travel operations, reservation management, client care, and attention to detail.



EDUCATION

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| • Bachelor's Degree in Tourism & Hospitality | Universidad Blas Pascal · Argentina |
| • Postgraduate Program in Hotel Management | International Center for Tourist Studies · Canary Islands |
| • ThePowerMBA | Business Strategy & Innovation |

Global exposure: 45 countries visited · 8 countries lived in